



To: Mayor and Members of City Council
From: Robert D. Brown, Jr., Interim City Manager
Date: June 9, 2023
Subject: Weekly Update



PARKS AND RECREATION

Parks:

- On Saturday, June 3, the Keep Duncanville Beautiful Board hosted a successful Keep Texas Waterways Clean Community Clean-up event at Waterview Park. A special thank you to all the volunteers.
- Staff continues tree maintenance – tree removal is taking place around the city.

Fieldhouse:

Upcoming Events –

- Bridge Academy Basketball Camp, two courts – Monday through Thursday, 9:00 a.m. to 1:00 p.m.
- G.O. Celebrity Basketball Game, one court – Friday 6:00 p.m. to 9:00 p.m.
- Big Time Hoops Basketball Tournament, six courts, and the Recreation Center – Saturday 9:00 a.m. to 9:00 p.m., Sunday 9:00 a.m. to 4:00 p.m.
- Engrafted Word Sunday Worship Service, the Center: Sunday, 10:30 a.m. to 12:30 p.m.
- Masters Adult Pro-Am Basketball League, three courts – Sunday 4:00 p.m. to 9:00 p.m.
- Bridge Academy Developmental Youth Basketball League, two courts – Sunday, 4:00 p.m. – 8:00 p.m.

Senior Center:

- On Wednesday, May 31, Mrs. Sue Pointer and the Goldenaires Choir conducted their annual Memorial Service for senior members who passed away last year. Staff and members joined in on the ceremony remembering nine former members with gospel music, scripture reading, and some words of wisdom and comfort from Mr. Dave Pointer.
- On Monday, June 5, the Senior Center hosted this month's game night, the theme was Potluck. Participants brought either a comfort food dish or a dessert to share while playing games and socializing. The games that were played included bingo, dominoes, and hearts. There were approximately 18 participants.
- *New Class!* The Senior Center is excited to announce several new FREE exercise classes starting in June. The classes offered are Sittercise, Flex and Flow, Body Sculpt, Step and Sculpt, and Zumba. With the addition of these free classes, there are now multiple exercise opportunities for our seniors to stay active.

Upcoming Events –

- Sittercise – Meets every Monday through Wednesday at 8:00 a.m. and Friday at 9:00 a.m.
- Flex and Flow – Meets every Thursday at 8:30 a.m.
- Body Sculpt – Meets every Monday at 8:45 a.m.
- Step and Sculpt – Meets every Tuesday at 8:45 a.m.
- Zumba – Meets every Thursday at 11:00 a.m.

Upcoming Events –

- Prepare and Propel Health & Wellness Seminar – Friday, June 9 | 10:00 a.m.
- Trip: Alley Cats Bowling – Monday, June 12 | 9:45 a.m.
- Goldenaires Performance – Wednesday, June 14 | 10:00 a.m.
- Monthly Birthday Celebration – Wednesday, June 14 | 12:00 p.m.
- Trip: Top O’ Hill Terrace – Thursday, June 15 | 9:30 a.m.
- Bingo – Thursday, June 15 | 10:30 a.m.
- Father’s Day Breakfast – Friday, June 16 | 8:00 a.m.
- Best Southwest Juneteenth Celebration – Saturday, June 17 | 3:00 – 10:00 p.m.
- Juneteenth (Observed City Holiday) – Monday, June 19 | CLOSED



New Class – Sittercise at the D.L. Hopkins Jr. Senior Center

- Upcoming Events:

- Best Southwest Juneteenth Celebration – Saturday, June 17, 2023 | 3:00 P.M.**

This year's BSW Juneteenth Celebration will be hosted by the City of Duncanville on Saturday, June 17, 2023, from 3:00 PM to 10:00 PM. The event will feature four hours of live music from the area's best musicians, a Black Author's Expo, Cultural Expo, Wellness Expo, vendor booths, and bounce houses. The Juneteenth Celebration is a great opportunity for people to come together and celebrate African American history, culture, and entertainment with family and friends. Admission is FREE, but registration is required. To register, scan the QR code in the flyer with your phone camera or visit <https://www.eventbrite.com/e/best-southwest-juneteenth-celebration-tickets>. For more information, contact Angela Owens at angela.owens@duncanvilletx.gov.



- Independence Day Celebration – Tuesday, July 4, 2023 | 6:00 – 10:00 PM**

Join us on Tuesday, July 4, for this year's Independence Day Celebration! The celebration promises to be a fun-filled evening for the whole family, with plenty of activities and entertainment. There will be vendors selling a variety of goods, as well as bounce houses for the kids to enjoy. Food trucks will also be on hand to satisfy hunger cravings. The band Extended Play will be performing live, adding to the festive atmosphere. Gates open at 6:00 PM, and the fireworks display will begin at 9:30 PM. Admission is FREE, but registration is required. To register, scan the QR code in the flyer with your phone camera or visit <https://www.eventbrite.com/e/city-of-duncanville-4th-of-july-celebration-tickets>. For more information, contact Angela Owens at angela.owens@duncanvilletx.gov.



DEVELOPMENT SERVICES

Economic Development

- Processed EDC and HOT grant payments
- Held an internal meeting to discuss downtown and Main Street improvement projects.
- Participated in a meeting with the TIF board chair to discuss properties and next-step meeting items.
- Continued to work on Chart, Side, Ranch, and Greenstone projects.
- Submitted the Wheatland Plaza project for TML's Municipal Excellence award for the City Spirit category, highlighting the community participation in the project.
- Participated in the ribbon-cutting for Silverback Guns and Ammunition, a new business in Duncanville that is located in Wheatland Plaza.

<https://www.facebook.com/SilverbackGuns/>

- Discussed partnership opportunities with a credit union.
- Prepared information and assessments in preparation for the FY24 pre-budget workshop.
- Discussed redevelopment and tenant improvement projects with developers.
- The DCEDC is now accepting Hotel Occupancy Tax (HOT) applications!

[\(https://www.focusdailynews.com/duncanville-is-now-accepting-hotel-occupancy-tax-applications/](https://www.focusdailynews.com/duncanville-is-now-accepting-hotel-occupancy-tax-applications/)

Neighborhood Services

- Neighborhood Services Officers conducted 131 inspections, including re-inspections, and have 68 open cases.

Building and Inspections

- 1,902 single-family rental properties have been registered to date; two new properties have been registered since the last update. Seventeen inspections were completed this week; seven passed, nine failed, and one was canceled. The primary reasons for the failed inspections were absence of GFCI protection, as well as missing carbon monoxide, and smoke detectors. 1,443 Certificates of Occupancy have been issued since the inception of the Single-Family Rental Registration Program.
- This week 61 permits were issued, and 114 inspections were conducted.
- To date, zero mobile vending units have been inspected, and two mobile vending units were inspected.

Certificate of Occupancy Applications Received

- Auto Upholstery and install Auto Accessories: 1350 N Main St., Suite 5.

Certificates of Occupancy Issued

- Temple Missionary Baptist Church, change of ownership: 638 Power Dr.
- Service Natural Hair (Locs), new occupancy: 100 S. Main St., Suite 110.
- Beauty Salon Suites, new occupancy: 336 E Camp Wisdom Rd.

Planning and Zoning

- Items tracking for June 12 Planning and Zoning meeting:
 - Request to rescind existing Specific Use Permit at 707 Center Ridge Drive to allow new use of a Child Care Facility, Daycare.
 - Tracking for the July 18 Council meeting
 - Request for a text amendment to add and define the land use: Temporary Workforce Housing which will allow the rental of a residential unit offered for rental to guests for residential purposes for a period of more than thirty (30) nights but less than six (6) months. Such rentals may include a shared room, a single room, or the entire dwelling unit. These uses are conducted by the homeowner or tenant, not by a hotel or other business. Such use will require a Specific Use Permit "SUP" within the SF-43 Single Family Residential District; SF-13, Single Family Residential District; SF-10, Single Family Residential District; SF-7, Single Family District.
 - Tracking for the July 18 Council Meeting
 - Request for Zoning Change from DD, Downtown District to LOR, Local Office Retail District at 210-214 S. Main St.
 - Tracking for the July 18 Council meeting
 - Request to rescind existing Specific Use Permit at 134 N. Main St. to allow for the request of a School, Business, Trade, or Vocational
 - Tracking for the July 18 City Council meeting
 - Request for a text amendment to add the use of Nature Preserve to the Duncanville Comprehensive Zoning Ordinance.
 - Tracking for the July 18 City Council meeting
 - Request for a text amendment to allow the creation of a new district – NP, Nature Preserve.
 - Tracking for the July 18 City Council meeting

- Request for Zoning Change from PD, Planned Development to NP, Nature Preserve at 609 W. Danieldale Rd.
 - Tracking for the July 18 City Council meeting
- **New & Potential Projects**
 - Proposed New Development at 518 East Highway 67:
 - A preliminary meeting was held on July 12, 2022.
 - The project is currently in the pre-development stage. Staff has been meeting with developers occasionally throughout this stage.
 - New Development at 750 West Camp Wisdom Road
 - The Planned Development request was approved at the October 18 City Council meeting.
 - Plans have been approved by all departments and construction has begun.
 - Proposed New Development at 704 North Main Street
 - A site plan was submitted August 30, 2022.
 - A building permit application was submitted November 18, 2022.
 - Replat approved at the April 10, 2023 Planning and Zoning meeting.
 - The latest set of civil plans was submitted on May 5, 2023. Planning staff are awaiting the revised landscape plan - Building staff are waiting for comments to be addressed for architectural plans and Fire is waiting on fire sprinkler plans.
 - Proposed New Development at 1203 North Cockrell Hill Road
 - A pre-development meeting was held on February 6.
 - No zoning will be required for the additional building.
 - Staff sent comments on March 23 and are awaiting developers to address the comments.
 - Proposed Expansion at 250 West Highway 67:
 - A pre-development was held on February 7.
 - An updated site plan will be required when submitting a permit application; any new signage will also require permits.
 - Planning will require an updated landscaping plan and a photometric plan.
 - The developers sent the site plan on May 10, which staff reviewed. After review, staff requested additional items.
 - New Multi-Family Component (Phase 2) at 402 West East Road (Wheatland Plaza) – approved via Ordinance No. 2461 by City Council on December 6, 2022:
 - A pre-development meeting was held on February 20.
 - Proposed New Development at 282 West Highway 67:
 - The site Plan was submitted on March 31. Staff sent comments on April 13.
 - Proposed New Development at 215 Woodhaven Boulevard:
 - The latest submittal was received by the City on May 23.
 - A pre-development meeting was held on June 5, 2022. – Staff submitted comments on the latest plan which the developer will be addressing before resubmitting.
 - Proposed New Development at 1410 South Clark Road:

- Submittal sent to City on April 11.
- Staff sent markups and comments to the developer on May 4.

FIRE DEPARTMENT

- The Fire Department responded to 153 calls for service in the past seven days, which included:
 - 98 EMS calls
 - 2 building fire
 - 1 vehicle fire
 - 17 motor vehicle accidents
 - 7 requests or assistance
- The Fire Prevention Division completed seven annual business inspections, six Certificate of Occupancy inspections, and two food truck inspections, conducted one structure fire investigation, and eleven plan reviews, signed and released six new Certificates of Occupancy, and attended nine Pre-Development Meetings.
- The Department has four vacancies.
- The Civil Service Entrance Exam is scheduled for June 10, 2023.
- Emergency Management Operations Coordinator, Lauren Sanchez, attended the Texas Department of Emergency Management Conference in Fort Worth from May 30 through June 2. The conference attracted more than 3,000 elected officials, first responders, emergency managers, and decision-makers across Texas. The conference also provides jurisdictions the opportunity to see and learn about innovative products and services from numerous organizations.

POLICE DEPARTMENT

PERSONNEL

- Recruits Nathan Crosby and Alfredo Gomez are attending the Regional Police Academy.
- Officer Paul Becerra is in Field Training.
- Recruits Rocio Vasquez and Ashely Garcia are in the Dallas Sherriff's Office Police Academy.
- The Police Department currently has eight openings for sworn personnel.

COMMUNITY CORNER

- Officer Arias issued report cards at LA Fitness and Costco, to ensure citizens take proper safety precautions.
- The Police Department held a Commercial Parking Lot Safety Meeting with Flock and local businesses on June 1.



Commercial Parking Lot Safety Meeting with Flock

PUBLIC WORKS

Street Division

- Repaired concrete sidewalks at 1055 Lansdale Dr. and 562 Falling Leaves Dr.
- Repaired concrete of the City Hall parking lot.

- Repaired sidewalk/driveway approaches at 115 S. Venice Dr.
- Finished hot mix asphalt driveway approach tie-in at 1322 Driftwood Dr.
- Repaired eight potholes on W. Camp Wisdom Rd., Naples Dr., Duncanville Rd., and Cedar Ridge Dr.
- Cut and removed fallen trees from the roadway at 346 Bayless Ln. and 619 Oxford Dr., totaling 16 cubic yards of brush and debris.

Utilities Division

- Water usage was 32.966 million gallons during this reporting period, May 29 – June 4, up from 32.644 million gallons the previous week. The daily peak water demand of 5.03 million gallons occurred on Friday, June 2. There were 0.67 inches of precipitation during this period.
- An estimated water loss of 53,613 gallons occurred.
- Seven fire hydrants were flushed, and two valves were exercised.
- Six fire hydrants and one service line were repaired.
- One new water service and meter were installed, and one service line was repaired.
- One water main break and six hydrants were repaired.
- Crews responded to two sewer backup calls.

Sanitation Division

- The Sanitation Division received two calls regarding the solid waste pick-up schedule and three complaints (one trash, one backflow, and one neighborhood service). Six recycle bins were distributed this week.

CIP Construction:

- **E. Danieldale Rd. Reconstruction and Utility Improvements Project (Main St. to US-67)**

Grading, forming, and rebar for sidewalks continue. The landscape subcontractor continues to layout and installation of the irrigation system. A soft opening date of June 13, 2023 is presently planned for Danieldale Road- the date will be confirmed next week.

The following table provides the projected and actual milestone schedule of the Danieldale Road Reconstruction and Utility Improvements project:

Phase	Milestone	Projected Completion	Actual Completion
1	Construct Storm and Sanitary Sewer mainlines under Eastbound Lanes (EBL)	July 2021	July 2021
2	All Utilities Under Westbound Lanes (WBL)	November 2021	March 2022
	WBL Paving	June 2022	June 2022
3	Construct Duncanville Water Main Under EBL	November 2022	February 2023
	Construct Dallas Water Utilities Water Main Under EBL	February 2023	February 2023

Pave EBL (machine paving Phase 1) complete	April 3, 2023	April 5, 2023
Pave EBL (hand pours) Turn lanes and median.	April 12, 2023	
Driveway and approaches.	May 2023	May 2023
Sidewalk Grading	May 2023	
Sidewalk Concrete Placement	May 2023	
Substantial Completion	May 2023	To be determined.
Plantings and Landscaping	May 2023	To be determined.

- The Highway 67 Green Ribbon Construction Project** – Green Ribbon Project construction is substantially complete. Full completion, including seasonal planting, is scheduled for June 2023. The landscape monuments, Cockrell Hill Rd. at US 67 and Wintergreen Rd. at US 67, are complete, including full illumination.



- Fire Station #1** – CORE Construction’s sub-contractors are working on the building's mechanical, electrical, and drywall aspects. Exterior work is ongoing. The project is approximately 60% to 70 % complete. Completion of the fire station is slated for Fall 2023.



North Elevation Facing Apparatus Bay Entry



Interior Apparatus Bay

LIBRARY

- Upcoming Events – SUMMER READING CLUB June 3 – July 31
 - The library had a wonderful turnout for the Summer Reading Club Kick-Off Celebration on Saturday, June 3. More than 700 excited visitors enjoyed free

sweets, games, crafts, and live performances. The summer will be full of great programs for the entire family.



SUMMER READING CLUB 2023

June 3 - July 31

Summer Reading Kickoff
June 3 @ 2 - 4 pm



ALL TOGETHER NOW

Read this summer and win a free book!

Get a **Summer Reading Club Log** at the library or on the website and track the time you spend reading/listening from June 3 - July 31. Logs can only be redeemed in July. Limit one per participant. Parent or adult caregiver must be present to redeem log.

MONDAYS	TUESDAYS	WEDNESDAYS	THURSDAYS
<p style="color: red; font-weight: bold;">LEGO Maniacs</p> <p>10:00 am - Noon Library Program Room</p> <p style="color: red; font-weight: bold;">Board Games</p> <p>2:00 - 4:00 pm Library Program Room</p> <p style="color: red; font-weight: bold;">LEGO Maniacs</p> <p>5:30 - 7:30 pm Library Program Room</p>	 <p style="color: red; font-weight: bold;">READY, SET, READ!</p> <p style="color: red; font-weight: bold;">READING BUDDIES</p> <p>Kids in Kinder, 1st, & 2nd grades build vocabulary and comprehension skills while reading together with a volunteer.</p> <p>2:00 pm Library Program Room</p> <p style="color: red; font-weight: bold;">Family Movie & Popcorn Night</p> <p>Limited to 45</p> <p>6:00 pm Library Program Room</p> <p>June 6: DC League of Super-Pets June 13: Vivo June 20: Minions: The Rise of Gru June 27: Turning Red July 11: Lyle, Lyle, Crocodile July 18: The Super Mario Bros. Movie</p>	<p style="color: red; font-weight: bold;">Artcycle Club with VET</p> <p>VET is a Dallas artist who creates art out of recycled materials.</p> <p>For 1st - 6th graders only Limited to 40 No camps or daycare groups</p> <p>2:00 pm Library Program Room</p> <p>June 7: Community Tree Drawing June 14: Paper Puffed-Up Village June 21: Our Town Painting June 28: Pin Pal Journals July 5: Superhero Bark July 12: Around the Globe Scratch Art July 19: Friendship Trading Cards July 26: Travel Postcards</p> <p style="color: red; font-weight: bold;">Anime & Snacks</p> <p>For teens 12+</p> <p>3:30 - 5:30 pm Library Program Room</p> <p>June 7: Fireworks June 14: On-Gaku: Our Sound June 21: Weathering With You June 28: Case of Hana & Alice July 5: Ride Your Wave July 12: A Letter to Momo July 19: Napping Princess</p>	<p style="color: red; font-weight: bold;">Preschool Story Time</p> <p>For ages 3-6 years and a caregiver</p> <p>10:15 am Library Program Room</p> <p style="color: red; font-weight: bold;">Preschool Craft</p> <p>For ages 3-6 years and a caregiver</p> <p>10:45 am Library Program Room</p> <p style="color: red; font-weight: bold;">Nursery Rhyme Time</p> <p>For ages 0-3 years and a caregiver</p> <p>11:15 am Library Program Room</p>  <p style="color: red; font-weight: bold;">KEVA Planks</p> <p>Kids build with wooden planks</p> <p>3:30 - 5:30 pm Library Program Room</p>  <p style="color: red; font-weight: bold;">Kids & teens who complete the 20-hour reading log will be entered in the grand prize drawing for a free Kindle Fire! (courtesy of the Friends of the Library)</p>
			

Duncanville Public Library • www.duncanvilletx.gov • 201 James Collins Blvd, Duncanville, TX 75116

FISCAL SERVICES

- **Municipal Court – Week of June 1 – June 7:**
 - Dockets: 83 case set
 - Cases processed: 1,422
- **Utility Customer Service Office:**

98 water disconnections were processed on June 6 for cycle four customers with a past-due balance. The Utility Customer Service Field Crew replaced three water meter lids and one water meter changeout in the field this week.

Communications, Marketing, and Customer Advocacy

Alex Hamby and Francisco Ramos are attending the annual Texas Association of Municipal Information Officers (TAMIO) conference. The Communications, Marketing, and Customer Advocacy reports will return next week.